



## HUNTER WILDLIFE RESCUE (NATF<sup>INC</sup>)

### Minutes of Management Committee Meeting Saturday 11<sup>th</sup> October 2025 Meeting held at the Wetlands Building (2pm)

**Chairperson:** Kate Randolph

**Meeting commenced:** 2:15pm

**Present:** Kate Randolph, Bronwyn Shields, Christine Beer, Lisa Thomson, Garth Christian, Jodie Isaacs, Gabrielle Witter

**Apologies:** Rae Boyd

**Acknowledgement of First Nations People:** Kerry Walker

**Minutes of previous committee meeting (18<sup>th</sup> September 2025):**

Moved as true and correct by: Bronwyn Shields

Seconded by: Jodie Isaacs

Accepted by all.

#### 1. General Business:

i) Update on Avian Flu:

Discussion:

Recent BirdLife Webinar

Tiles to be shared with the Public; Socials/Blog and WhatsApp Campfire used to put out any messages  
DPI – Request more funding for PPE/Preparedness. Request for Wildlife Services to do testing. Testing offered via DPI.

Previous Discussion:

NWC – Preparedness Program ongoing; DPI – have requested HWR undergo the training for testing for avian flu, which has been rejected (limited man power, decontamination needed for other birds in care and Health/Safety issues; and no response re a debrief from Corellas).

Biosecurity FB pages (open to Public): starting to mention Avian Flu preparedness for Shearwaters

Phillip Osland Management Plan – copy to access?

NSW Wildlife Council – Bulk kits: All groups having access to PPE and handouts.

IFAW: Offering of cardboard boxes (made from corflute) – Boxes to come free of charge; Emergency management training yet to come.

Carcass Management Guidelines distributed

Sponsorship re: PPE – Kerry still to investigate.

Kate Randolph: DPI email re Avian Influenza training in Port Stephens

Social Media Plan: Too early to discuss, and needs to be in line with other Govt departments

Social Media needed currently (in order of need):

1. Plovers & Duckling: “Don’t Steal Me”
2. Fledglings: Leave alone
3. Shearwaters

Action:

- Kate Randolph to continue feeding back to Management Committee re: outcome of Avian Preparedness Group
- Kerry Walker to look into sponsorship of PPE from Protector Safety.
- Social Media Plan: Blog/Socials – Gabi to disseminate info; Lisa to disseminate info via Campfire.

- Kate Randolph to follow up with IFAW re corflute boxes, bulk kits from NWC, and information about Emergency Training

ii) Lower Hunter HR Issues:

Discussion:

Committee has provided feedback. Suggestions: “Put into hands of a third party?”, Development of a Subcommittee to address; recognition of bullying behaviours that are continuing to occur.

**Positives from Grievances:** Commitment to soft release; recognition this current one is “not a grievance” – addressing knowing its not a grievance; NPWS – “no issues re licences being applied for”

Action:

- Letter of reply to be drafted.

iii) Cardiff High Textiles/Woodwork Opportunities:

Discussion:

Bronwyn has liaised with the Head Teacher and Deputy Principal – both are keen to assist where they can.

Discussion re possum boxes and basket liners to be made.

Action:

- Kate Randolph to provide Bronwyn with templates for basket liners.
- Bronwyn to contact school to make arrangements.

iv) Vacant Education Officer Role:

Discussion:

Advertise or not? Committee agreed unanimously “no” – to leave vacant.

Action:

- Remove from Agenda – no further action.

v) Venomous Snake Training:

Discussion:

Dan Reardon to organize with John & Tina Mostyn; potentially buddy with ARC to balance costs?

Action:

- Dan Reardon to organize and liaise with Kate re: details.

vi) Marine Sea Rescue Training:

Discussion:

Questions raised re: practices and are not a licenced wildlife rescue.

“Rescuer teaching a rescuer”? – Rob

MOU?

Action:



- Being followed up by Debbie Breen.

2. Return & Earn:

Discussion:

Donations can be given to HWR.

Action:

- Gabi to send out to Membership the 'How To' on the website, and WhatsApp.

3. FoodBank Co-Ordinator:

Discussion:

Garth was wanting to step down from this role due to health reasons.

Action:

- To advertise for role. Bronwyn to sit with Garth to work out detail, and send out.

**7. Business from the Floor:**

1. Google Drive and Member Upload Stories:

Work in Progress. Remove from Agenda.

2. Species Co-Ordiantor Meeting:

Discussion:

2hours allocated. – Need for Agenda: What's Working well? Not working well? How to improve?  
Discuss accreditation requirements, Code Of Practice requirements, and one positive thing from meeting.

Action: Meeting to occur in one week.

Meeting Closed: 5:30pm

Next meeting:

Management Committee Meeting: Saturday 13<sup>th</sup> December at 10am

General Members Meeting: Saturday 13<sup>th</sup> December at 12pm

SUMMARY OF MOTIONS: OCTOBER MC MEETING 18.09.25	
	NIL MOTIONS